

Phone/Fax: 218.225.5654  
[www.hoytlakescarnival.com](http://www.hoytlakescarnival.com) Email: [info@hoytlakescarnival.com](mailto:info@hoytlakescarnival.com)

WELCOME!

Thank you for your interest in being a vendor at the Hoyt Lakes Water Carnival 2017. This is the 61<sup>st</sup> year of our celebration and we are planning many exciting events and activities and we anticipate bringing in a large crowd for the weekend. There will be music, softball and other tournaments, entertainment for the whole family and much, much more! The dates for this year's event are Friday, July 21 through Sunday, July 23.

We have enclosed the application form which needs to be filled out and returned by Friday, June 30, 2017. The number of booths, electrical hook-ups and the space we have is limited so please return your application promptly to ensure your spot is reserved. If you return your application with payment by the deadline and do not hear otherwise from us, consider yourself confirmed. We will notify you as soon as possible if the spots have been filled to capacity.

We have also included the Vendor Agreement. Please sign and return the Agreement along with the Application Form, your Certificate of Insurance and the entry fee of \$250 by June 30, 2017. You will find the rules and regulation listed on the back of this letter. Please keep this for your reference.

Again, thank you for your interest in the Hoyt lakes Water Carnival. If you have any questions about this information, please contact Cherie Grams at the phone or email listed above. We look forward to seeing your application returned soon.

If you would like further information about this event, please visit us at [www.hoytlakescarnival.com](http://www.hoytlakescarnival.com) where there is a link to our email at [info@hoytlakescarnival.com](mailto:info@hoytlakescarnival.com).

Thank you,

Cherie Grams, Secretary  
HLWCC, Inc.

## Rules and Regulations

- Food must be prepared according to State of Minnesota Health Department requirements. A food license is required and must be posted at your booth. Questions can be directed to [health.foodlodging@state.mn.us](mailto:health.foodlodging@state.mn.us) or 651-201-4500. The application can be found at [www.health.state.mn.us/divs/eh/food/license/tempseason.html](http://www.health.state.mn.us/divs/eh/food/license/tempseason.html)
- Applicant must supply a certificate of insurance naming the Hoyt Lakes Water Carnival as additional insured.
- Applications will be accepted only if accompanied by the \$250 fee on or before June 30, 2017.
- Each vendor will be allowed **ONE VEHICLE** at their stand. This vehicle must have a parking permit (provided to you upon entry to the event). No RVs or camping allowed at the Midway.
- All vendors **MUST** be set up by 4:00 pm on Friday and not earlier than 4:00 pm on Thursday - **No Exceptions**.
- Each vendor will be assigned a place to set up. This place will not be changed, and it is not agreeable, the vendor will be asked to leave and forfeit the vendor fee.
- Applicants must state everything they are selling, as well as the price they are charging.

## For Your Information

For electrical hook-ups we have the following, in **limited** numbers:

- 50 amp 220 volt outlets
- 30 amp 220 volt outlets
- 30 amp 120 volt outlets
- 20 amp 120 volt outlets

We do not have adapters – Vendor **must** supply their own.

Each vendor will be allowed only one outlet. If more than one is required it must be specified **in advance** and approved by the Committee.

We do not supply hoses or adapters for water – Vendor **must** bring their own.

# AGREEMENT

This Agreement, hereinafter referred to as "Agreement," made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between Hoyt Lakes Water Carnival Committee, Inc., a Minnesota corporation of Hoyt Lakes, Minnesota, hereinafter referred to as "Committee," and \_\_\_\_\_ of \_\_\_\_\_, hereinafter referred to as "Vendor."

## Section I

That, Committee shall allow and permit Vendor to sell and/or distribute foods or other products at the Hoyt Lakes Water Carnival, hereinafter referred to as "Carnival," to be held in Hoyt Lakes, Minnesota beginning on the 21<sup>st</sup> day of July 2017 and concluding on the 21<sup>st</sup> day of July 2017.

## Section II

That, in consideration for this right, Vendor shall pay to Committee the sum of Two Hundred Fifty Dollars (\$250).

## Section III

That, Vendor agrees to abide by all the rules, regulations and procedures of Committee which are incorporated herein by this reference and Vendor acknowledged having received, reviewed and examined copies of such rules, regulations and procedures prior to the execution of this Agreement.

Vendor agrees that, should there be a breach or violation of this section in any way, Committee, at its option, may immediately terminate this Agreement and revoke the rights given to Vendor herein without waiving any other rights which Committee may have in law or in equity. In the event of such breach or violation, Vendor also agrees to waive any rights it may have to participate in future activities or events put on and/or sponsored by Committee.

## Section IV

That, Vendor represents that, in conjunction with all of its activities and business dealing at the Carnival, it will comply with and abide by all laws, statutes, ordinances, regulations or rules of any governmental entity, agency or department. Failure to do so could result in immediate termination of this Agreement and revocation of Vendor's rights herein. Committee does not waive any other rights it may have in this regard whether in law or in equity.

**Section V**

That, all food booths or other equipment placed, constructed or erected on the premises of the Committee must be removed by the close of the last day of the Carnival without damage to any of the premises, grounds or equipment. It is agreed that, if not removed as provided herein, Committee shall have the right to removal and Vendor agrees to reimburse Committee for all costs and/or damages in doing so. Vendor also agrees to reimburse Committee for all costs and/or damages associated with any damages to the premises and/or its equipment as a result of the activities of Vendor and/or in complying with its obligation herein.

**Section VI**

That, Vendor must make provisions for the safeguarding of his/her goods from the time they are on the Carnival grounds until they are removed by him/her. Committee is not responsible for the safety of Vendor's goods, materials or equipment against fire, accident, theft, act of nature or any loss or injury whatsoever.

It is agreed that Vendor shall assume all liability for damage to Committee or to the City property and its equipment by reason of his/her activity and business dealings and shall indemnify Committee for all liability which might ensue by reason of his/her activity and business dealings at the Carnival.

**Section VII**

That, Committee reserves the right to reject or prohibit any Vendor that, in its opinion, is not suitable to and in keeping with the character and integrity of the Carnival.

**HOYT LAKES WATER CARNIVAL  
COMMITTEE, INC. "COMMITTEE"**

**VENDOR**

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**HOYT LAKES WATER CARNIVAL  
Vendor Application Form  
July 21, 22, 23, 2017**

Name of Organization (please print):

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Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Email: \_\_\_\_\_

Type and price of product (food, beverage, goods, etc.) to be sold:

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Electrical Hookup: No \_\_\_\_\_ Yes \_\_\_\_\_ /type of outlet needed: \_\_\_\_\_

Booth Needed (limited quantity) Yes \_\_\_\_\_ No \_\_\_\_\_

If No, list size (footage) and serving window(s) of Vendor trailer or booth/tent. Describe unit and **enclose diagram or picture**: \_\_\_\_\_

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Please complete this form as soon as possible. Remember to also return your fee of \$250 made payable to "Hoyt Lakes Water Carnival," the signed Agreement and your Certificate of Insurance. Payments are also accepted through PayPal at [www.hoytlakescarnival.com](http://www.hoytlakescarnival.com). Any application not received by June 30, 2017 **WILL NOT BE ACCEPTED**.

Mail all information to:

Hoyt Lakes Water Carnival Committee, Inc.

PO Box 219

Hoyt Lakes, MN 55750

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YOU WILL VBE ACCEPTED INTO THIS YEARS' WATER CARNIVAL BY RETURNING THE COMPLETED DOCUMENTS, WITH PAYMENT, BY THE DEADLINE. WE WILL NOTIFY YOU IF ALL SPOTS HAVE BEEN FILLED.

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**DEADLINE: Friday, June 30, 2017**